Student Government Association 2201 University Drive

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## THE PENNSYLVANIA STATE UNIVERSITY PENN STATE FAYETTE, THE EBERLY CAMPUS STUDENT GOVERNMENT ASSOCIATION CONSTITUTION

PREAMBLE: We, the students of Penn State Fayette, The Eberly Campus of the

> Pennsylvania State University, hereby establish this Constitution to more effectively represent the student body as the official student voice in

campus governance, by recognizing and coordinating student

organizations, by providing services, programs, and activities of interest to the students, and by generally promoting the welfare of all students.

**ARTICLE I: NAME** 

> Section A: The name of this organization shall be "The Student Government

> > Association of Penn State Fayette, The Eberly Campus of the Pennsylvania State University," herein after referred to as "SGA."

ARTICLE II: **MEMBERSHIP** 

> Section A: **At Large Members**

> > All students registered for courses through Penn State Fayette, The Eberly Campus shall be considered members of this Association and shall

be subject to all policies and regulations established by SGA.

Section B: **Voting Members** 

> All SGA Executive Board Members and SGA Senators shall be voting members of the SGA. Voting members shall be no less than 1.5% of the

student body.

ARTICLE III: **ORGANIZATION** 

> Section A: **Executive Board**

> > The Executive Board, composed of President, Vice-President, Secretary/Treasurer, shall be responsible for implementing the purpose of this Association as stated in the Preamble and for carrying out the responsibilities of their respective offices.

## Subsection I: President Responsibilities

- a. Serves as the official spokesperson for the SGA and the student
- b. Represents Penn State Fayette, The Eberly Campus SGA in all CCSG functions and matters.
- c. Presides over all SGA meetings.

- d. Has an equal vote with all voting members on matters brought before the SGA. However, if a tie occurs, the President shall have the final deciding vote.
- e. Ensures that all voting members understand and fulfill their roles and responsibilities.
- f. Appoints, with the consent of the Executive Board, all members and student representatives to Faculty Senate, Information Technology Fee Committee and other campus-wide committees.
- g. Assures that all SGA meetings and functions are conducted in an orderly manner consistent with University and Campus policies.
- Meets on a regular basis with campus administration to discuss matters relevant to the SGA and to the welfare of the student body.
- Prepares and submits an annual written report of SGA goals, activities, accomplishments and recommendations at the close of his/her term of office to the Advisor.
- j. Serves as an official SGA representative at the annual Penn State Leadership Conference.
- k. Serves as Co-Chair of the Campus Student Activity Fee Allocation Committee.
- I. Serves as Co-Chair of the Campus Information Technology Fee Allocation Committee.
- m. Shall be an ex-officio member of the Penn State Fayette Alumni Society.
- n. Establishes, announces, and maintains regular office hours in the SGA Office.
- o. Shall serve as the official student representative on special Campus and University Committees.
- p. Shall serve as, or designate, the official student representative on all employment Search Committees as needed.
- q. Shall serve as the official student representative on the Campus Strategic Planning Committee.
- r. Shall take an official oath of office upon initiation at the Annual Student Awards Banquet.
- s. Shall serve as Co-chair of the Facility Fee Committee

#### Subsection II: Vice-President Responsibilities

- a. Serves in the absence or incapacity of the President.
- b. Serves as the official liaison between SGA and all recognized student clubs and organizations.
- c. Coordinates and presents all student club and organization requests for funding to the SGA Treasurer.
- d. Assists the developing student clubs and organizations in preparing a constitution for official recognition status in conjunction with the Director of Student Affairs.

- e. Coordinates and co-chairs a Club Council to encourage participation amongst all student clubs and organizations in conjunction with the Director of Student Affairs.
- f. Holds periodic Club Council meetings to ensure that all student clubs and organizations are fulfilling all SGA requirements.
- g. Presents to the Director of Student Affairs recommendations for withdrawing recognition from inactive student clubs and organizations, or those which violate existing University, Campus, or SGA policies and regulations governing student clubs and organizations.
- h. Serves as an official SGA representative at the annual Penn State Leadership Conference.
- Shall represent Penn State Fayette, The Eberly Campus at CCSG functions.
- j. Establishes, announces, and maintains regular office hours in the SGA office.
- k. Shall co-chair the annual Club of the Year Award Committee with the Director of Student Affairs.

## Subsection III: Secretary/Treasurer Responsibilities

- a. Maintains the official records of SGA and serves as SGA archivist.
- b. Records minutes of all SGA proceedings and retains them in a permanent file.
- c. Shall record and maintain attendance from all SGA events.
- d. Prepares, receives and/or responds to all SGA correspondence.
- e. Serve as an official SGA representative at the annual Penn State Leadership Conference.
- f. Shall represent Penn State Fayette, The Eberly Campus at CCSG functions.
- g. Establishes, announces, and maintains regular office hours in the SGA office.
- h. Shall aid in the maintenance and update of the SGA website in conjunction with the IT Committee Chair.
- i. Check the suggestion box regularly.
- j. Establishes the agenda prior to all SGA meetings.
- k. Maintains the financial records of SGA in accordance with established University, Campus, and SGA policies and procedures in conjunction with the Staff Assistant for Student Affairs.
- Receive all bills, process all check requests, and make deposits in a timely manner in conjunction with the Staff Assistant for Student Affairs.
- m. Submits all funding requests to the Executive Board for action with a recommendation regarding approval or denial.
- n. Work with the Staff Assistant for Student Affairs to maintain the Treasurer's books to prepare for audit at any time.

 Submits reports to the SGA regarding the financial status of all SGA accounts.

#### Section B: Senate Staff

The Senate Staff of the Student Government Association is composed of Academic Affairs Committee Chair, Diversity Affairs Committee Chair Governmental Affairs Committee Chair, Information Technology Committee Chair, Student Activities Committee (SAC) Chair, Student Affairs Committee Chair, and Dance Marathon (THON) Chair. These members shall be responsible for leading committees defined in Section D.

## Subsection I: Academic Affairs Chair

- a. Serves as chair of the Academic Affairs Committee.
- b. Establishes, announces, and maintains regular office hours in the SGA office.
- c. Shall announce and hold regular committee meetings.
- d. Shall attend all Senate Staff meetings.
- e. Shall present a report of current projects and initiatives from the committee at all regular SGA meetings.
- f. Shall be in constant communication with the Executive Board.
- g. Shall work closely with the CCSG Academic Affairs Committee and chair and represent Penn State Fayette, The Eberly Campus at CCSG functions.
- h. Shall take attendance at all committee meetings and submit it to the SGA Secretary/Treasurer.
- Meets on a regular basis with appropriate campus administration to discuss matters relevant to the SGA and to the welfare of the student body.
- j. Shall sit on the Faculty Senate Academic Affairs Committee.
- k. Shall sit as SGA representative on Academic Affairs-related committees.
- I. Completes other duties as assigned.

## Subsection II: Diversity Affairs Chair

- a. Serves as chair of the Diversity Affairs Committee.
- b. Establishes, announces, and maintains regular office hours in the SGA office.
- c. Shall announce and hold regular committee meetings.
- d. Shall attend all Senate Staff meetings.
- e. Shall present a report of current projects and initiatives from the committee at all regular SGA meetings.
- f. Shall be in constant communication with the Executive Board.
- g. Shall work closely with the CCSG Diversity Affairs Committee and their respective chairs and represent Penn State Fayette, The Eberly Campus at CCSG functions.

- h. Shall take attendance at all committee meetings and submit it to the SGA Secretary.
- Meets on a regular basis with appropriate campus administration to discuss matters relevant to the SGA and to the welfare of the student body.
- j. Shall sit as the SGA representative on Coalition for Equity.
- k. Completes other duties as assigned.

## Subsection II: Governmental Affairs Chair

- a. Serves as chair of the Governmental Affairs Committee.
- b. Establishes, announces, and maintains regular office hours in the SGA office.
- c. Shall announce and hold regular committee meetings.
- d. Shall attend all Senate Staff meetings.
- e. Shall present a report of current projects and initiatives from the committee at all regular SGA meetings.
- f. Shall be in constant communication with the Executive Board.
- g. Shall work closely with the CCSG Governmental Affairs Committee, Legal Affairs Committee, and their respective chairs and represent Penn State Fayette, The Eberly Campus at CCSG functions.
- h. Shall take attendance at all committee meetings and submit it to the SGA Secretary.
- Meets on a regular basis with appropriate campus administration to discuss matters relevant to the SGA and to the welfare of the student body.
- j. Completes other duties as assigned.

## Subsection III: Information Technology Chair

- a. Serves as chair of the Information Technology Committee.
- b. Establishes, announces, and maintains regular office hours in the SGA office.
- c. Shall announce and hold regular committee meetings.
- d. Shall attend all Senate Staff meetings.
- e. Shall present a report of current projects and initiatives from the committee at all regular SGA meetings.
- f. Shall be in constant communication with the Executive Board.
- g. Shall work closely with the CCSG Information Technology Committee and chair and represent Penn State Fayette, The Eberly Campus at CCSG functions.
- h. Shall take attendance at all committee meetings and submit it to the SGA Secretary.
- Meets on a regular basis with appropriate campus administration to discuss matters relevant to the SGA and to the welfare of the student body.

- Shall sit on the Faculty Senate Teaching and Learning Resources Affairs Committee.
- k. Shall keep the SGA website updated.
- I. Completes other duties as assigned.

#### Subsection IV: Student Activities Chair

- a. Serves as co-chair of the Student Activities Committee in conjunction with the Director of Student Affairs.
- b. Establishes, announces, and maintains regular office hours in the SGA office.
- c. Shall announce and hold regular committee meetings.
- d. Shall attend all Senate Staff meetings.
- e. Shall present a report of current projects and initiatives from the committee at all regular SGA meetings.
- f. Shall be in constant communication with the Executive Board.
- g. Completes other duties as assigned.

## Subsection V: Student Affairs Chair

- a. Serves as chair of the Student Affairs Committee.
- b. Establishes, announces, and maintains regular office hours in the SGA office.
- c. Shall announce and hold regular committee meetings.
- d. Shall attend all Senate Staff meetings.
- e. Shall present a report of current projects and initiatives from the committee at all regular SGA meetings.
- f. Shall be in constant communication with the Executive Board.
- g. Shall work closely with the CCSG Student Affairs Committee and chair and represent Penn State Fayette, The Eberly Campus at CCSG functions.
- h. Shall take attendance at all committee meetings and submit it to the SGA Secretary.
- Meets on a regular basis with appropriate campus administration to discuss matters relevant to the SGA and to the welfare of the student body.
- j. Shall sit on the Faculty Senate Student Affairs Committee.
- k. Completes other duties as assigned.

## Subsection VI: THON Chair

- a. Serves as chair of the THON Team.
- b. Shall announce and hold regular committee meetings.
- c. Shall attend all Senate Staff meetings.
- d. Shall present a report of current projects and initiatives from the committee at all regular SGA meetings.
- e. Shall be in constant communication with the Executive Board.
- f. Shall work closely with the Overall THON Committee and chair.
- g. Shall select a team of captains in consultation with the Advisor to coordinate activities, events, and fundraisers for THON.

- h. Shall abide by all policies and rules regarding THON.
- i. Shall be in charge of all monies collected through various fundraisers.
- j. Completes other duties as assigned.

#### **Section C:** Senators

Senators shall be responsible for serving on one internal committee.

### Subsection I: Senator Responsibilities

- a. Required to attend all SGA meetings as well as their corresponding committee meetings.
- b. Shall represent Penn State Fayette, The Eberly Campus at CCSG functions at the discretion of the Executive Board.
- c. Serve on one internal committee, as described below in Section D.
- d. Completes other duties as assigned.

#### Section D: Internal Committees

Standing Committees, composed of Academic Affairs, Diversity Affairs, Governmental Affairs, Information Technology, and Student Affairs, shall be responsible for carrying out the goals and responsibilities related to their respective committees. Membership must consist of voting members. Internal committees may be created and/or discontinued at any time by a two-thirds vote of the entire voting membership during a regular meeting.

## Subsection I: Academic Affairs Committee (AA)

- Will discuss, review, and implement programs related to academic affairs matters that concern Penn State Fayette, The Eberly Campus.
- b. Will establish and complete all Academic Affairs Committee goals.
- c. Shall work together with the CCSG Academic Affairs Committee to work on University- wide matters.
- d. Review fall, spring, and summer schedule of courses.

#### Subsection II: Diversity Committee (DA)

- a. Will discuss, review, and implement programs related to diversity affairs matters that concern Penn State Fayette, The Eberly Campus.
- b. Will establish and complete all Diversity Affairs Committee goals.
- c. Shall work together with the CCSG Diversity Affairs Committee to work on University -wide matters.
- d. Shall plan and execute activities and events concerning diversity.
- e. Will discuss, review, and implement programs related to diversity affairs matters that concern Penn State Fayette, The Eberly Campus.
- f. Shall work together with the CCSG Diversity Affairs Committee to work on University- wide matters.

### Subsection II: Governmental Affairs Committee (GA)

- a. Will discuss, review, and implement programs related to governmental affairs matters that concern Penn State Fayette, The Eberly Campus.
- b. Will establish and complete all Governmental Affairs Committee goals.
- c. Shall work together with the CCSG Governmental Affairs Committee to work on University -wide matters.
- d. Shall work together with the CCSG Governmental Affairs Committee to work on University- wide matters.
- e. Implement fall and spring semester open forums.
- f. Implement fall and spring semester voter registration drives.
- g. Pursue ongoing efforts to lobby government officials.
- h. Shall annually organize faculty, staff, and student support for Capital Day.

## Subsection III: Information Technology Committee (IT)

- a. Will discuss, review, and implement programs related to IT affairs that concern Penn State Fayette, The Eberly Campus.
- b. Will establish and complete all Information Technology Committee goals.
- c. Shall work together with the CCSG Information Technology Committee to work on University- wide matters.
- d. Shall maintain and update the official SGA website on a regular basis.

## Subsection IV: Student Affairs Committee (SA)

- Will discuss, review, and implement programs related to student affairs matters that concern Penn State Fayette, The Eberly Campus.
- b. Completes all Student Affairs Committee goals.
- c. Shall work together with the CCSG Student Affairs Committee to work on University wide matters.
- d. Coordinate Paws Here Student Discount Program.

## Section E: External Committees

External committees, composed of Student Activities Committee (SAC) and Dance Marathon (THON), shall be responsible for carrying out the goals and responsibilities related to their respective committees. External committees shall be considered an extension of the SGA and membership may consist of voting and non-voting members. External committees may be created and/or discontinued at any time by a two-thirds vote of the entire voting membership.

#### Subsection I: Student Activities Committee (SAC)

a. Shall serve as the official Student Programming Board for Penn State Fayette, The Eberly Campus.

b. Coordinate all activities, events, and programs in conjunction with the Director of Student Affairs and Office of Student Life.

## Subsection II: Dance Marathon Committee (THON)

- a. Shall coordinate fundraising activities and campaigns to raise money for The Four Diamonds Fund at Penn State Children's Hospital.
- Shall operate in accordance with The Penn State IFC/Panhellanic Dance Marathon policies.

#### Section F: Advisor

- 1. The Advisor to the SGA shall normally be the Director of Student Affairs or his/her designee.
- 2. If someone other than the Director of Student Affairs is designated as the SGA Advisor, it shall be with the advice and consent of the SGA Executive Board.

#### ARTICLE IV: MEETINGS

## Section A: SGA Meetings

- The SGA shall meet regularly during the fall and spring semesters or whenever specified by the Executive Board. The date, time, and location are to be determined and announced in advance by the President and/or Executive Board.
- 2. A quorum, consisting of a simple majority of all Officers and Senators, shall be required to conduct business.
- 3. Anyone wishing to address topics during a meeting must first be recognized by the Presiding Officer.
- 4. For a motion to be passed, it must receive affirmative votes from a simple majority of the quorum required to conduct any business, unless there is a ruling in reference to creating or dismissing a standing committee, or removing a voting member, amendment, and revision.
- 5. At the discretion of the Executive Board, Roberts' Rules of Order shall be maintained.

#### **Section B:** Committee Meetings

1. The date, time, and location of all Committee meetings will be announced in advance by the respective Committee Chair with the advice and counsel of the Executive Board and Advisor.

#### Section C: Attendance

- 1. All voting members are required to attend all SGA meetings as described above.
- 2. Any voting member will automatically be considered for removal from office for not attending two or more SGA meetings during a semester, unless excused.

- 3. An excused absence is an absence incurred as a result of unavoidable circumstances including, but not limited to, personal problems, academics and extracurricular and/or co-curricular activities.
- 4. Any member of the Executive Board must be notified at least two hours prior to the meeting concerning and expected absence and the Executive Board shall determine if an absence is excused or unexcused.
- 5. An excuse must be sent via email for documentation. The Secretary/Treasurer will document the absence.
- 6. Any appeal of this decision shall be arbitrated by a two-thirds majority decision of the quorum at any regular meeting.

#### ARTICLE V: AUTHORITY

## **Section A:**

The SGA shall have the authority to:

- 1. Initiate all legislation, consistent with this Constitution, pertaining to the welfare of the Penn State Fayette, The Eberly Campus student body.
- 2. Create, maintain and regulate appropriate customs and traditions for the University and Penn State Fayette, The Eberly Campus.
- 3. The SGA shall act as the representative body of the students to the administration, faculty ,and staff of the College on matters such as the quality and effectiveness of the administration, faculty, and staff; co-curricular activities and programs; the promotion of a quality social and intellectual atmosphere at the College; and the general operations, maintenance, and expansion of the College.
- 4. Make recommendations to the Director of Student Affairs to grant and/or rescind campus recognition of any student organizations at Penn State Fayette, The Eberly Campus in accordance with established University and campus procedures.
- 5. Allocate or rescind funding allotted by the SGA in support of student organizations, activities, events and programs and maintain approved budgeting and accounting procedures in accordance with established University and campus regulations.

# ARTICLE VI: SELECTION AND ELIGIBILITY Section A: President/Vice President

- 1. Any full-time student who has achieved at least second semester freshman status, has a minimum 2.0 cumulative GPA, and will be returning the following year, is eligible to file an application for a President or Vice President.
- 2. The eligibility of each applicant will be verified by the Advisor.
- 3. In March of each year, those students interested shall file an application to the Advisor using the prescribed SGA application.

4. The availability and deadline for submitting applications will be announced at least two weeks in advance.

#### **Subsection I: Election Process**

- The Presidential and Vice Presidential candidates must run as a ticket.
- b. Eligible students who have submitted an application for a ticket will have names included on the ballot for an open election.
- c. The Office of Student Life will conduct an open election.
- d. The open election will be conducted through means of electronic ballot.
- e. Any student enrolled at Penn State Fayette, The Eberly Campus is entitled to one vote per office.
- f. The Office of Student Life will compile election results to determine a winner for each respective office.
- g. Results will be posted within one week of the elections.

## Section B: Secretary/Treasurer and Senate Staff

- 1. Any full-time student who has achieved at least second semester freshman status, has a minimum 2.0 cumulative GPA, and will be returning the following year, is eligible to file an application for a Secretary/Treasurer or a Senate Staff position.
- 2. The eligibility of each applicant shall be verified by the Advisor.
- 3. In April of each year, those students interested shall file an application to the Advisor using the prescribed SGA application.
- 4. The availability and deadline for applications will be announced at least two weeks in advance.
- 5. The President and Vice President will appoint the Secretary/Treasurer and Senate Staff based on a submitted application and a scheduled interview.
- 6. Appointments will be announced within one week of the completed interview process.

## **Section B:** Senators

- 1. Any full-time student who has a minimum 2.0 cumulative GPA is eligible to file an application for a Senator position.
- 2. The eligibility of each applicant shall be verified by the Advisor.
- 3. Students interested in a Senator position shall file an application to the Advisor using the prescribed SGA application.
- 4. In September and January of each year, those students interested shall file an application to the Advisor using the prescribed SGA application.
- 5. The availability and deadline for applications will be announced at least two weeks in advance.
- 6. The Executive Board will appoint Senators based on a submitted application and a scheduled interview.

- 7. Appointments will be announced within one week of the completed interview process.
- 8. The number of Senators selected will be at the discretion of the Executive Board, but voting membership shall be no less than 1.5% of the student body.

ARTICLE VII: TERM OF OFFICE

**Section A:** Each Executive Board member and Senate Staff shall serve in that

position from the first day after the Annual Student Awards Banquet

through the following Annual Student Awards Banquet.

**Section B:** Each Senator shall serve in that position from the first day selected until

the Annual Student Awards Banquet.

**Section C:** Any voting member who fails to fulfill the obligations and responsibilities

of that office may be removed during his/her term of office.

ARTICLE VIII: INTER-SEMESTER AUTHORITY

**Section A:** During the period between the Spring and Fall semesters, the Executive

Board, under the advice of the Advisor, has the authority to make decisions that affect the welfare of the student body by means of a simple majority vote; however, these motions must be brought to the

table at the next formal meeting.

**Section B:** During the period between the Spring and Fall semesters, the Executive

Board, under the advice of the Advisor, may commit up to 15% of unbudgeted SGA funds to any project with the total for all projects not to

exceed 25% of the initial amount of unbudgeted funds.

ARTICLE IX: DISCIPLINARY PROCEDURES

Section A: Probation

- Any voting member not upholding the civil, ethical, and/or legal expectations of his/her appointed role representing Penn State Fayette, The Eberly Campus may be placed on semester probation.
- 2. Should a voting member have two unexcused absences, and/or fall below a 2.0 cumulative GPA, shall automatically be considered on probation.
- 3. Probation will last a minimum of one semester, during which time his/her conduct will be monitored.
- 4. If probation is violated, he/she will face removal from his/her appointed role.
- 5. If probation is completed without incidence, he/she will be removed from probation.

Section B: Removal from Office

Subsection I: Grounds for Removal

a. Any voting member may be removed from his/her office on grounds of illegal activity, breach of this constitution, malfeasance

- of duty, failure to comply with University policy, and/or breach of probation.
- b. Should a voting member have three or more unexcused absences, they shall automatically be considered for removal from office.

## Subsection II: Process for Removal

- a. Charges as described above (Article IX, Section B, Subsection I) shall require a motion for removal from a voting member of Senate.
- b. The Secretary/Treasurer shall submit a written recommendation for removal of any voting members in direct violation of Article IV, Section C, Part 1 in accordance with Article IV, Section C, Part 2 at any regular SGA meeting.
- c. In the event that the Secretary/Treasurer is the accused, the President shall put forth the recommendation.
- d. The Presiding Officer shall open discussion, allowing the accused to make an adequate defense to members present.
- e. The Presiding Officer will call for a secret ballot vote.
- f. A two-thirds affirmative vote is required to remove the accused from office.

#### ARTICLE X: OFFICE VACANCIES

## Section A: Succession/Appointment to Office

- 1. In the event that the duly selected SGA President is unable for any reason to complete his/her term of office, the Vice-President shall become the President for the remainder of the unexpired term.
- 2. If a vacancy occurs in any office except that of the President during the academic year, the SGA Executive Board, in consultation with the Advisor, will appoint an interested and eligible Senator to fill the remainder of the unexpired term of office.
- 3. If a vacancy remains unfilled due to ineligibility and/or lack of interest, the Executive Board shall appoint a Senator on an interim basis.

# ARTICLE XI: CONSTITUTIONAL AMENDMENTS AND/OR REVISIONS Section A: Amendments/Revisions by SGA

- Proposed amendments and/or revisions to the Constitution shall be submitted in writing to the Executive Board at any time during the year and will be considered by the SGA at the next regularly scheduled meeting.
- 2. All amendments proposed to the Executive Board must be reviewed by the Advisor.
- 3. For an amendment to pass, it must be approved by two-thirds vote of the total voting membership.

### Section B: Amendments/Revisions by Student Referendum

- One or more students may initiate a referendum to amend or revise the SGA Constitution or to rescind other policies established by the SGA.
- 2. A petition stating the purpose of the referendum and signed by at least 50 full-time students shall be presented at any regular scheduled SGA meeting.
- 3. The SGA Executive Board will arrange for a student vote or public opinion poll within two weeks of receiving a petition, excluding any time classes are not in session.
- 4. For a referendum to be adopted, it must be passed by at least one-third of the registered student population.

#### ARTICLE XII: STATEMENT OF NONDISCRIMINATION

The Student Government Association of Penn State Fayette, The Eberly Campus at no time shall discriminate against a person because of that person's race, religion, sex, sexual orientation, color, national origin, ethnic background, age, gender identity, differential ability, or veteran's status, as in agreement with University Policy.

#### ARTICLE XIII: STATEMENT OF CONFLICT OF INTEREST

The Student Government Association has a fiduciary obligation to utilize the utmost good faith and act in the best interest of the Student Government Association. A voting member of the Student Government Association may not participate in or vote on any matter relating to an interest that may conflict with the member's duties. Voting members having a direct or indirect personal or financial interest that could create a conflict of interest with any Student Government Association agreement, transaction, or relationship, shall disclose that interest to the President of the Student Government Association. The Executive Board, in consultation with the Advisor, shall determine whether the member may participate in or vote on the matter.

Submitted September 21, 2015

Adopted September 29, 2015

Vote Count: \_\_\_\_ Affirmative \_\_\_\_ Negative \_\_\_\_ Abstention

Jacob Guess Date

President, Student Government Association

Approved/Disapproved

Chad A. Long Date

Advisor, Student Government Association

Director of Student Affairs

Approved/Disapproved